



"Busy Building Community"
500 South Linwood Avenue
Baltimore, Maryland 21224
410-396-9146
www.hha47.org

Dear Parents/Guardians,

Your child will be coming to our library for one period or more each week. He/She will be borrowing books from our library. The library has received new books. Just as with textbooks, we must be accountable for our library books.

Under the ruling of the New Board of School Commissioners of the Baltimore City Public School System:

If any student shall lose or, by any action damage textbooks (library books) the parent(s)/guardian of such student shall be required to replace the article so affected or pay the cost of repairing the damage. Failure to abide by this Rule will justly cause the principal to withhold further issuance of books, supplies, or equipment to the student until resolution or, in extenuating circumstances, until an appeal process has been completed.

Additionally, the school system's Adopted Textbook Plan empowers the principal to withhold issuance of any student records, withhold the release of the student's report card, and withhold the graduation diploma.

By signing the signature page, both the student and the parent(s)/guardian accept several related responsibilities. Under the guidance of the parent or guardian the student is expected to:

- 1) Sign out the books from the library.
- 2) Return the books on or before the due date.
- 3) When the books come home, take proper care of the book so that it is not misplaced or lost at home. Put the book in a safe place so those little ones in the family do not take the library book and write in it.
- 4) If the book is lost or damaged parent(s)/guardians need to pay the replacement cost of each book the student has taken out of the library. The replacement cost for library books this year will be \$15.00 - \$25.00 per book. If lost books are not replaced; your child will not receive awards and their report card. Come talk to someone in the library so that this obligation does not hold up the report card or awards.

To participate in our program of borrowing books each student must have the signature page returned. If not, your child will not be allowed to borrow books from the library.

School Year 2010-2011

PLEASE KEEP AT HOME FOR YOUR RECORDS.